

## Accounts Payable

The QMRP™ Accounts Payable module processes invoices and payments for an unlimited number of domestic and foreign vendor accounts. It is fully-integrated with the QMRP General Ledger module.

The QMRP Purchasing/Receiving module can be interfaced to Accounts Payable, allowing direct P.O. comparison of vendor invoices to purchase orders during invoice entry. Invoice amounts that are outside the user-defined variance can then be addressed prior to entry.

### Highlights:

- Fixed expenses can be setup and automatically generated for vendors each month.
- Invoice entry allows up to 99 lines of expense distribution per invoice.
- Allows posting to future periods.
- Hold flag can be placed on any invoice to prevent payment until review.
- Manual/handwritten checks can be processed against existing or new invoices.
- Payments to one-time only vendors can be processed.
- A purchase price variance report compares prices quoted on purchase orders to the prices charged on vendor invoices.
- Invoices can be selected for payment by vendor, invoice due date, or discount eligibility date.
- A/P inquiry can be sorted by invoice number, invoice due date, or transaction date.
- A/P inquiry can display all records within a date range.
- Cash requirements report is generated and can be maintained.
- Includes monthly disbursement and expense distribution registers.
- "On-account" payments may be entered for later application.
- Fully-auditable registers track all accounts payable transactions, including general ledger distributions in detail and summary.
- Accounts payable check reconciliation is included.
- Vendor discounts are tracked.
- Table-driven exchange rates monitor payables in various currencies.
- Landed costs are tracked by vendor and item, using standard percentages or actual invoice costs.
- Processes voided checks and reversals. Allows the user to re-instate or cancel the invoice(s). Creates G/L reversing entries to offset the cash, A/P trade, and expense accounts.
- 1099 processing is available to track detail payments to vendors, print 1099 forms, and optionally withhold a user-defined percentage from a vendor's check for taxes.
- Vendor look up allows you to find vendors by the vendor code or name and includes wildcard search capabilities.
- Paid invoices can be transferred to a history file. This feature keeps the current A/P file uncluttered, while still keeping the records available for review.



For information on how QANTEL Products can benefit your business, contact Qantel Technologies, Inc. or your local QANTEL Product Dealer.

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